

Community Engagement Task Force Meeting
Tuesday, January 03, 2017
2pm-3:30pm

Meeting Attendance:

Task Force Members: Brad Johnson, Damon Circosta, George Chapman, Joyce Fitzpatrick, Carole Meyre, Valerie Jordan, Tom Oxholm, Amy Fulk

Guests: 7

City Staff: 4

City Council: 1

Focus Question for meeting: For community engagement in the City of Raleigh: What values do you think are important?

- I. **Introduction-** Chris Aycock, facilitator, opened the meeting and went over the flow of the meeting and other housekeeping items.
 - a. The task force is scheduled to meet on Monday, January 16th which is Martin Luther King, Jr. day. Members agreed to keep the meeting date the same.
 - b. Damon Circosta was nominated and voted in as Chair of the Community Engagement Task Force. All were in favor.
 - c. The framework and outline for the upcoming meetings was reviewed. A discussion was had regarding future meetings and additional information requests.

Questions/ Comments:

- Following the last meeting on February 28th, the Aycock Group will create the final recommendation document. The document will be completed by March 6th.
 - Discussion regarding scheduling an hour and a half meeting between February 28th and March 15th to review the final document. A doodle request will be sent to the group.
 - The goal is to have the final document submitted to Council by their second meeting in March.
- The task force discussed the meeting that will focus on citizen engagement alternatives.
 - A request was made for staff to provide more information on other areas that have successful citizen engagement models.
 - Possibly have representatives attend an upcoming meeting to share best practices.
 - Members will also submit information on other successful community models.
 - Cities to research based on UNC School of Government report:
 - St. Paul, Minnesota; Dayton, Ohio; Portland, Oregon; Birmingham, Alabama; Tacoma, Washington; Greensboro, NC.

- Other request/ suggestions:
 - Request staff to create a comparison chart.
 - Request to review the most recent transit report and pull relevant data.
 - Review data from Chamber of Commerce.
- Discussion on having more feedback from staff who work directly with CAC's and CAC leadership.
 - Want to hear from CAC leadership about what is working and what is not working.
 - Create and send out survey to CAC leadership, staff, City Council.
 - A brief write-up/ presentation will be given regarding the historical context of the CAC's.
- Questions regarding staff roles and how task force recommendations may affect the budget.

II. 'Values' Small Group Activity:

- a. Members participated in a small group activity where they broke into 3 small groups and answered the question: *For community engagement in the City of Raleigh: What values do you think are important?*
- b. The goal was to get consensus on task force values.
- c. Values were discussed and grouped by similarities/ themes.
 - i. Overall Goal: Engender Trust
 - 1. Communication: two way, commitment to innovation & technology, communicate clearly, communicate meaningfully, easy to understand, effectiveness of content & method
 - 2. Inclusive: Fairness, inclusiveness (demography, experiences, lifestyles, ect.)
 - 3. Process: Predictability, actionable, autonomy
 - 4. Transparent & Accessible Information: realistic, accountable, neutrality

III. Next Meeting:

- a. The next meeting is Thursday, January 5th.
- b. The meeting notes and past meeting agenda will be posted on the Housing & Neighborhoods webpage.

IV. Meeting adjourned.